

**Rules and Procedures
For
Lakeview Baptist Church**

Preamble

Be it known to any and all persons that the Lakeview Baptist Church was established and organized on July 10, 1985. Any and all persons becoming associated with this body of Christian believers on or before December 1, 1985 shall by signing this instrument be forever hereafter known as the original charter Members of Lakeview Baptist Church.

For the purpose of preserving and making secure the principles our faith and to the end that this body of believers be governed in an orderly manner, keeping in mind it shall ever be the purpose to preserve the liberties inherent in each individual member of the Church, and to set forth the relationship of this body to other bodies of the same faith, we do declare and establish these rules and procedures.

We join together in Christian fellowship as a body of believers in Jesus Christ as the Son of God being personally committed to sharing the good news of The Gospel of Salvation to all lost mankind.

The holy Bible is the inspired word of God and shall be preeminent in all this Church body does. We believe that the Scriptures of the Old and New Testaments are inspired by almighty God and are without error in the original writings, and as such are the Word of God, and the final authority in faith and conduct.

From all we know and understand through our study of the Holy Scriptures and through our faith and belief in God, we have the following beliefs:

- 1 We believe in one God. The creator of man and all things, eternally existing in three Persons in a threefold relationship, that of Father, Son and Holy Spirit.
2. We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is God incarnate, the God-man.
3. We believe that man was created in the image of God; that he sinned and thereby incurred not only physical death but also the spiritual death which is separation from God; that Adam's sin is imputed to the whole race of mankind; that all human beings are born with a sinful nature; and that when they reach the state of moral responsibility become sinners before God in thought, word and deed.
4. We believe that Lord Jesus Christ died for our sins according to the Scriptures as a substitutionary sacrifice, and that all who believe on Him are freely justified before God and stand before Him accepted in the character and merit of Jesus Christ.

5. We believe in the bodily resurrection of Jesus Christ, in His ascension into heaven, and that in His present glorified body He is the Head of the church, the Lord of the individual believer, the High Priest over the House of God, and our Advocate in the Family of God.
6. We believe in the personal, imminent, pretribulational and premillennial Second Coming of Christ; first to receive His own to Himself, and later to set up His earthly Kingdom and to reign over redeemed Israel and all nations; that is, to bring peace and blessing to the whole world.
7. We believe that all who by faith receive the Lord Jesus Christ as Savior are born again of the Holy Spirit and Word of God, receive the Holy Spirit and a new nature, and also are baptized by the Holy Spirit into the Body of the Christ.
8. We believe that God is the spiritual Father of only those who trust His Son, Jesus Christ, as Savior, and that only those saved through faith in Christ are spiritual brothers.
9. We believe in the bodily resurrection of the just and the unjust; the everlasting blessedness of the saved and the everlasting punishment of the unsaved.

A- Amendments

These rules and procedures may be amended, altered, or repealed by a two-thirds vote of the members at a business meeting of the Church, provided that such amendment, alteration, or repeal be given to the Clerk in writing and that such proposed change shall be presented to the Church at least thirty days prior to the time the vote is taken.

B- Membership

Section I- Reception of Members: The membership of this church shall consist of members who have been, and shall be received upon vote of the church, in one of the following ways:

- (1) By a public profession of faith in Jesus Christ as Savior and Lord, and baptism by immersion upon authority of this church.
- (2) By letter from a Baptist Church of like faith, which verifies public profession of faith in Christ and baptism by immersion.
- (3) By restoration of a former member
- (4) By statement of Christian experience and baptism and by immersion in another Baptist church of like faith when circumstances prohibit the securing of a letter arranged by the pastor and deacons.

Section II- Rights and Privileges: The government of this church is vested in the body of believers who comprise it. All members shall enjoy equal rights and privileges in affairs concerning the church. Every member of the church is entitled to vote at all elections and on all questions submitted to the church in conference, provided the member is present.

Section III- Termination of Membership: The name of any member may be removed from the church roll by the church in conference, as follows:

- (1) By granting letter to another Baptist church of like faith.
- (2) After confirmation that the person has united with a Church of another denomination.
- (3) By an individual's personal request in writing.
- (4) By death.

Section IV- Discipline

- (1) It shall be the basic purpose of the Lakeview Baptist Church, to emphasize to its members that every reasonable measure will be taken to assist any troubled member. The Pastor, other members of the church staff, and deacons are available for counsel and guidance. Redemption, rather than punishment, should be the guideline, which governs the attitude of one member toward another.
- (2) Should some serious condition exist which would cause a member to become a liability to the general welfare of the church, every reasonable measure will be taken by the Pastor and by the deacons to resolve the problem. All such proceedings shall be pervaded by a spirit of Christian kindness and forbearance. But, finding that the welfare of the church will be best served by the expulsion of the member, the church may take this action by a two-thirds vote of the members present at a meeting called for this purpose; and the church may proceed to declare the offender to be no longer in the membership of the church.
- (3) Any person whose membership has been terminated for any condition, which has made it necessary for the church to exclude him, may, upon his request, be restored to membership by a two-thirds vote of members present upon evidence of his repentance and reformation.

Article C- Church Officers

All church officers must be members of the Church. The officers of this church shall be as follows:

Section I- Pastor- The Pastor is responsible for leading the church to function as a New Testament church, and the church staff is to perform their tasks.

The Pastor is the leader of pastoral ministries in the church. As such he works with the deacons and church staff to:

- (1) Lead the church in performing its tasks
- (2) Lead the church to engage in a fellowship of worship, witness education, ministry, and application.
- (3) Proclaim the Gospel to believers and unbelievers
- (4) Care for the church members

A Pastor shall be chosen and called by the church whenever a vacancy occurs. Before calling a new pastor he will be furnished with a copy of Rules and

Procedures, or any other procedural matters that is customary for the church body. The Pastor will meet at all deacon meetings except where the deacons feel otherwise. His election shall take place at a meeting called for that purpose, of which at least two weeks notice has been given.

A pulpit committee shall be appointed by the church to seek out a suitable pastor, and make its recommendation. The committee shall bring for consideration of the church only one name at a time. Election shall be by secret ballot, an affirmative vote of three-fourths of those present being necessary for a choice. The pastor, thus elected shall serve until the relationship is terminated by his request or the church's request. The Pastor shall give at least two weeks notice at the time for resignation before termination his responsibilities as pastor. Likewise, the church shall give the Pastor two weeks notice before termination of responsibilities and 30 days to vacate parsonage. Deacons shall originate business matters to be brought before the church. All members at any time are cordially invited to present anything to the deacons.

Section II- Dismissal of Pastor or Staff Member- A member may not bring a motion before the church pertaining to the dismissal of a Pastor or Staff member, due to the disruptive nature of such a motion. Such a matter shall be presented to the deacons.

Article D- Ordinances

Section I- Baptism

A person who receives Jesus Christ as Savior by personal faith, who professes Him publicly at any worship service, and who indicates a commitment to follow Christ as Lord, shall be received for baptism.

- (1) Baptism shall be by immersion in water.
- (2) Baptism shall be administered by the Pastor or whomever the church shall authorize. The Baptismal committee shall assist in the preparation for an observance of baptism
- (3) Baptism shall be administered as an act of worship during any worship service.
- (4) A person professing Christ and failing to be baptized after a reasonable length of time shall be counseled by the Pastor and/or staff and deacons. If negative interest is ascertained he shall be deleted from those awaiting baptism.

Section II- The Lord's Supper

The Lord's Supper is a symbolic act of obedience whereby members of the church, through partaking of the bread and fruit of the vine commemorate the death of Jesus Christ and anticipate His second coming. The pastor and deacons shall be responsible for the administration of the Lord's Supper.

Article E- Church Meetings

Section I- Worship Services-

The church shall meet regularly each Sunday morning, Sunday evening, and Wednesday evenings for preaching, instruction, evangelism, and for the worship of the Almighty God. These meetings will be open for the entire membership of the church and for all people and shall be conducted under the direction of the pastor.

Section II- Special Services

Revival services and any other church meetings, which will be essential in the promotion of the objectives of the church, shall be placed on the church calendar.

Section III- Quorum-

A quorum consists of those who attend the business meeting, provided it is a stated meeting or one that has been properly called. On church voting—unless otherwise stated the vote will be a majority rule.

Section IV- Parliamentary Rules-

Roberts Rule of Order, Revised, is the authority for parliamentary rules of procedure for all business meetings of the church.

Section V- Business Meetings-

All business session will be moderated by the chairman of the board of Deacons or someone he designates. Deacons shall originate business matters to be brought before the church; all members at any time are cordially invited to present anything to the Deacons.

Article F- Deacons

Any new Deacon elected shall comply with and be qualified by the Bible generally, including 1st Timothy 3:7-12.

Article G- Miscellaneous

Section I- For teaching and preaching, this church body shall make use of the King James Version of Holy Scripture.

Section II- At any time anything is to be voted on concerning the Pastor, the Pastor and his family shall leave during the vote.

Section III- For any particular project, any amount of money that the Deacons agree on under \$500.00 may be handled without church voting.

Section IV- No vote on any question or proposal shall be coupled with the Pastor or Moderator setting forth that such vote would be considered for or against the Pastor or Moderator.

Amendments To Rules and Procedures of Lakeview Baptist Church

(1) Approved May 1, 1988

Article B- Membership Section III part (5)

If any member fails to attend or to keep fellowship with the church family without excuse for a period of no less than one year, with regard to Article B Section IV part (1), that member may be placed on an inactive membership status at the discretion of the Pastor and Deacons.

(2) Approved September 18, 1988

Article F- Deacons- Part (2)

There will at no time be more than one family member serving on the Deacon board at the same time. This will include: sons; grandsons; sons-in-law; brothers; brothers-in-laws; and nephews.

(3) Approved September 18, 1988

Article F- Deacons- Part (3)

There will be a rotating Deacon Board functioning in the following manner:

- A) Any man placed on the Deacon Board will serve for a term of three years
- B) This man will then rotate off for a period of no less than one year
- C) Men rotating off or coming on will be nominated by the existing board serving at that time and the Pastor. After this nomination is presented to the church body, a vote will be taken in two weeks by the church body to confirm the nominees.